



Firefighter EMT/Paramedic EMPLOYMENT OPPORTUNITY

The Sacramento Metropolitan Fire District is announcing recruitment for Firefighter. Application procedures and minimum qualifications follow.

Recruit Firefighter: \$4380

Firefighter: \$4818 – \$5856 (plus 5% EMT incentive, 9.30% Paramedic incentive)

For both classifications, step increases are granted at the end of the probationary period and annually thereafter, based on performance until reaching Step 5 of the salary range.

JOB SUMMARY:

Under supervision, to perform a full range of firefighting duties in the suppression of structural, wildland and other types of fires; will be required to drive ambulances and grass rigs; performs scheduled maintenance of stations, quarters, fire apparatus and related equipment; incumbents perform a full range of firefighting duties and may serve in assignments performing medical services, fire inspection/prevention, training, and others. Firefighters may be assigned temporary command of a fire station or as a Fire Engineer; and performs other duties as assigned.

As a paramedic, responds to emergency medical calls as part of an Engine crew, or ambulance assignment. Operates emergency medical equipment; relays vital signs by radio to doctors at base hospitals and gives emergency treatment and medication under doctor's orders; immobilizes patients and as an ambulance paramedic transports to emergency medical facility.

Ability to:

- Learn firefighting and other emergency care knowledge, techniques and skills primarily through the methods of classroom lecture, discussion and through seeing the task performed.
- Learn to operate fire and other emergency apparatus and equipment effectively and safely.
- Learn to analyze fire and other emergency situations accurately and take effective action.
- Follow directions and orders of superiors quickly in emergency situations.
- Read, understand, interpret and apply district policies, rules, laws and ordinances pertaining to position essential functions.
- Establish and maintain harmonious and effective working relationships with superiors and other employees in emergency and non-emergency situations.
- Speak clearly and give directions to members of the public.
- Write legibly and speak in English; learn keyboard skills and utilize district computer software.

PROBATIONARY PERIOD:

Candidates must successfully complete probation to be considered full-time.

MINIMUM QUALIFICATIONS:**Age:**

At least eighteen (18) years of age

Education:

High School diploma or G.E.D

Certificate:

Emergency Medical Technician (EMT) certificate*

*You MUST submit a copy of your EMT or EMT-P card with the application; however, applicants who do not currently possess an EMT certificate may apply, but must provide their EMT certificate no later than Friday, July 28, 2006 at 4 PM.

Desirable:

Twelve (12) units of college credit

Mandatory Certificate Possession:

- All Firefighter candidates are required, as a condition of application and continued employment, to have and maintain an EMT certificate.
- All Firefighter/Paramedics are required as a condition of employment to maintain both their California State EMT-Paramedic License and Sacramento County EMT-P Accreditation for a minimum of three (3) years from the date of assignment to the line.

Qualifying Experience – Paramedic:

It is desirable that paramedics have one (1) year of full time employment as a paramedic with a fire agency or ambulance company. You must be licensed in the State of California as an EMT-P or Nationally Registered as an EMT-P by the time a formal offer of employment is tendered.

Paramedic Required Certifications:

- California State EMT/Paramedic License
- Sacramento County EMT-P Accreditation within 60 days of appointment

Qualifying Experience – EMT:

No experience required. Prior full-time paid firefighting experience highly desirable.

Firefighter Certifications:

- Desirable: Firefighter I Certification or equivalent.
- Highly Desirable: Fire Science or Fire Technology Certificate [Community College]

Note: Candidates offered the Firefighter/EMT position are mandated to attend the Paramedic Program after successful completion of the 16-week Firefighter Recruit Academy and a 12-month field experience with the District. The Paramedic Program is approximately an 8-month program in partnership with the American River College (ARC).

Licenses:

Possession of a valid [unrestricted] California Driver's License Class C at time of appointment. Ability to obtain and maintain a California Class B Driver's license [within six months] to complete probation as a Firefighter or Firefighter Paramedic.

CPAT (Candidate Physical Ability Test):

The District uses the Candidate Physical Ability Test (CPAT), developed by the International Association of Firefighters and the International Association of Fire Chiefs as part of our Firefighter testing process. This is a structured testing process designed to evaluate whether candidates possess the minimum level of fitness to enter training for the demanding occupation of Firefighter. Candidates must successfully complete the CPAT to progress in the Firefighter testing process. The CPAT certificate that you obtain is valid for a one-year period.

In preparation for future exams, and as Metro Fire will no longer be administering a CPAT Exam, candidates will be required to submit a valid CPAT certificate at the time of application. There are many agencies that administer the Candidate Physical Ability Test (CPAT) and issue CPAT certification. One of those agencies, California Fire Fighter Joint Apprenticeship Committee, has testing locations in both Northern and Southern California. For more information, please contact them directly at:

www.cpatonline.org

Toll Free Number: (877) 648-2728

Note: Applicants who do not currently possess a CPAT certificate may apply, but must submit their certificate no later than July 28, 2006, at 4 PM.

PHYSICAL REQUIREMENTS:

Maintain physical ability and stamina to meet position tasks and responsibilities. Physical abilities must be commensurate with the essential functions of the position.

No person shall pose a direct threat to themselves or to the health and safety of other individuals in the work place, or to the public they serve.

HEALTH EXPOSURE:

This is a Department of Health and Human Services Category I position. Tasks involve exposure to blood, body fluids, or tissues.

BENEFITS:

The District offers a wide variety of programs covering health and dental insurance, life insurance, PERS Safety retirement, sick leave (22 hours a month) 12 holidays, vacation (158hrs/year), 457 deferred compensation, and education incentive up to 7.0%.

APPLICATION PROCEDURE:

The Employment Application and Job Announcement are available online via the District's website at www.smfd.ca.gov. If you live in the Sacramento area, you may pick up an application packet at the address shown below, Monday through Friday, between the hours of 8 AM to 12 PM, or 1 PM to 5 PM. Applications may be obtained from May 22, 2006, through June 19, 2006, with the exception of Monday, May 29, 2006. Our Administration office will be closed for the holiday. If you would like to have an application packet mailed to you, please call (916) 566-4433 during regular business hours. Applications must be returned to the address below either by mail or in person before the final filing deadline.

Give the complete and exact job title as it appears on the announcement. Answer all questions and furnish all information requested on the application. Resumes will not be considered in lieu of information requested on the application. **No exceptions.**

Incomplete applications that are submitted will automatically be disqualified.

**Final filing date: Monday, June 19, 2006, 4 PM.
POSTMARKS AND FAXES NOT ACCEPTED**

Sacramento Metropolitan Fire District
Attn: Human Resources Department
2101 Hurley Way
Sacramento, CA 95825-3208.

SELECTION PROCESS:

Please note that further information about scheduling and results for each phase of the application and testing process will only be posted on the District's website, www.smfd.ca.gov. Hard copies of this information will not be sent to individual candidates. Examination results will also be posted outside the Administration Building in Sacramento (see address above). Candidates that call our office for examination results will be directed to the website, and in light of the above information, may receive adverse action for failure to follow directions.

Application Deadline – Monday, June 19, 2006, 4 PM

- Application results and the Firefighter Written Exam information will be posted on our District website, www.smfd.ca.gov, by the close of business on Friday, June 23, 2006.
- Results will be posted by the first initial of your last name and then by the last four digits of your social security number (i.e., John Doe, 123-45-6789, D6789). If you do not include your social security number on your application, your results will be posted by the first initial of your first name and then by the first four letters of your last name (i.e., Mary Smith, MSMIT).

Written Examination – Friday, July 14, 2006:

- The written examination will be held in Sacramento, California. The time and location will be posted on the SMFD website along with the application results by close of business on Friday, June 23, 2006.
- The District shall be using a video-based test called the FireTEAM selection test. For additional information, please go to www.fireteamtest.com.
- Candidates must achieve a minimum score of 70 % in order to move to the next phase.

EMT and CPAT Certificates Deadline – Friday, July 28, 2006, 4 PM

- This deadline date is for those who did not submit a copy of their EMT and/or CPAT certificates with their employment application.

Chief's Oral Interview Examination – Week of August 7th 2006

- The Chief's oral interview examination shall be held at the District's Administration Building, 2101 Hurley Way, Sacramento California.

Paramedic Skills Assessment – To Be Scheduled:

- Candidates who possess a paramedic license may be scheduled for a paramedic skills assessment test. The Paramedic Skills Assessment examination is Pass/Fail.

Firefighter Recruit Academy – January/February 2007:

- The District is scheduled to start the Firefighter Recruit Academy in January/February 2007.

Eligibility List

Candidates must be successful in all examination phases to be placed on an eligibility list. The Fire Chief will, when filling vacancies, make a selection from those on the eligibility list. Candidates offered formal employment must be successful in all examination phases, including passing a District paid pre-employment medical examination that includes an alcohol/drug screen, and a background check, which will include a Personal History Statement, Computerized Voice Stress Analyzer (CVSA) exam and a psychological evaluation.

THE DISTRICT RETAINS THE RIGHT TO EITHER EXTEND OR ABOLISH THE LIST.

THE DISTRICT:

The Sacramento Metropolitan Fire District was formed through the consolidation of the American River and Sacramento County Fire Protection Districts. The District is the largest fire department in the County of Sacramento and the seventh largest fire agency in the State of California. The District is composed of residential, commercial, industrial and wildland areas, and is growing rapidly. The District staffs 42 Fire Stations, employs approximately 700 personnel, and encompasses 417 square miles. The budget is approximately \$143 million.

PROOF OF LEGAL RESIDENCE:

Pursuant to the Immigration Reform and Control Act (IRCA) of 1986, ALL new hire applicants will be required to show proof of legal residence entitling them to work in the United States prior to becoming an employee of the District.

**THE SACRAMENTO METROPOLITAN FIRE DISTRICT
IS AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER.**

The information contained herein is subject to change and does not constitute either an expressed or implied contract.



ADVERSE CONDUCT GUIDE

Listed below is a partial listing of criteria that may disqualify you from consideration for employment with the Sacramento Metropolitan Fire District. This list is not meant to be a full and complete list.

- Falsification/Omission of any portion of the application or personal history statement.
- Current use of any illegal drug, including prescription drugs not prescribed to applicant.
- Any illegal drug use within the past two (2) years.
- Convicted of any Domestic Violence offense.
- Felony conviction to include felony traffic offenses.
- Conviction for Driving Under the Influence of Alcohol (DUI), Driving Under the Influence of Drugs (DUID), or Driving While Ability Impaired (DWAI) within the last three (3) years.
- Dishonorable or Bad Conduct Discharge from the United States Armed Forces.
- Theft, dishonesty, and any other character issues that may bring discredit to you and/or your employment with the District, in the event you were given an offer of employment.

You will undergo a rigorous, in-depth background investigation as a result of your application for this position. In the event that your background investigation for this position should uncover information that you have, or are suspected of having or have been engaged in illegal activities at this time, this information will likely bar you from further consideration for this position. If you are currently an employee of the Sacramento Metropolitan Fire District please be advised that any adverse admission may impact your current employment status. Illegal activities may also be reported to the law enforcement agency having jurisdiction where the activity occurred.